

# Khalil Mohammed Ibrahim



## Professional Experience

### El Neelain University

- Part-time job teaching English and translation, writing, vocabulary building, TEFL and literature.

### Cambridge International Training Center May 2008

- Teach enrollees of different English levels ranging from false beginners to advanced levels.

### International University of Africa Faculty of Arts - October 2008 to date

- Teaching different English courses relevant to academic and ESP.
- Coached contestants from Africa International University to debate with students of other universities about current issues in English.
- Organized an English conferencing for the Faculty of Arts students to develop their speaking skills.

### Open University of Sudan April 15th to June

- As a coordinator with The SPINE Review Committee to procure textbooks, write review guidelines, proofread papers written by assigned reviewers and to organize and /or lead discussion at a workshop sponsored by OUS in collaboration with Cambridge University Press.
- Teaching English for Specific purposes at Sudan Academy for Banking and Financial Sciences.

### SAUDI ELECTRICAL COMPANY 1986-2007 ACADEMIC INSTRUCTOR 1

- TEACHING GENERAL ENGLISH TO UNDERGRADUATES AND INTENSIVE ENGLISH TO POSTGRADUATE STUDENTS
- PREPARE ATTENDANCE SHEETS
- RECORD TRAINEES DAILY ATTENDANCE AND PROGRESS
- WRITE DEFICIENCY REPORTS
- WRITE AND ADMINISTER BIWEEKLY QUIZZES
- PROCTOR AND MARK MIDTERM AND FINAL TESTS
- PREPARE PEER TRAINING WORKSHOPS
- ATTEND MANAGERIAL AND PROFESSIONAL COURSES
- Help in adopting/adapting special programs
- Proctor Online tests
- Attend Communication meetings
- Follow and encourage safety

## Summary

With a distinguished academic background spanning over four decades, I bring a wealth of expertise in linguistics, language teaching, and educational leadership. Holding a Ph.D. in Linguistics from El Neelain University, earned in 2014, I have continuously pursued excellence in the field, honing my skills and knowledge to stay at the forefront of linguistic research and pedagogical practices.

My journey in academia began with a Bachelor's Degree in Education, specializing in English and History, from the esteemed Faculty of Education at Khartoum University in 1979. This foundational education laid the groundwork for my subsequent achievements, culminating in a Master's Degree in Teaching English as a Second Language/English as a Foreign Language (ESL/EFL) from Florida State University in 1986. This international experience broadened my perspective and equipped me with innovative teaching methodologies to cater to diverse learners.

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### **ARAMCO Industrial Training 1981-1986**

- Teach students from different lines of organizations
- Record daily attendance
- Report tardy trainees and prepare deficiency and disciplinary notices
- Proctor Midterm and Final tests
- Teach Makeup classes
- Give feedback to program developers

### **Ministry of Instruction and Guidance Sudan 1972-1981**

- Teach English to Beginners and Intermediate students
- Participate in all school activities
- Do hall monitoring
- Coach newly appointed teachers
- Prepare daily lesson plans
- Prepare AV materials
- Prepare, administer and mark tests
- Teach remedial classes
- Record and follow students' progress
- Help in administrative related activities

## Academic Qualifications

- Ph.D in Linguistics from El Neelain University 2014
- Master Degree in teaching English as ESL/EFL from Florida State University 1986
- Qualifying Honors in English; Graduate College Khartoum University 1981
- Bachelor Degree in Education English and History, Faculty of Education Khartoum University 1979

## Professional training

- How to use SRA in developing Reading Comprehension and Reading Techniques
- How to Utilize CAI in Teaching English.
- Use News in Developing Listening and Speaking.
- Techniques in Developing Speaking.
- How to Teach and Mark Writing
- Test Taking Techniques.
- How to administer Online Tests
- Applications on the use of interactive board

## International Conferences Attended

- English Translation in the Third Millennium Kingdom of Bahrain 2003
- TESOL Sudan 5th International Conference February 26-28, 2015
- Africa TESOL Sudan ,Khartoum 2016
- Africa TESOL 2nd conference in Kigali, Rwanda May 12-13, 2017 as a presenter
- Africa TESOL Dakar, Senegal May 4-6, 2018, as a presenter
- TESOL Sudan International Conference in Khartoum 29th February 2020

## Practical training programs

- First Aid and CPR
- Personality Types
- Creative Thinking
- How to Control Anxiety at Work
- Effective Communication
- Defensive Driving
- Fire Fighting.

## Awards

- Teaching Practice Award from the Faculty of Education, Khartoum University, Khartoum 1979

## Professional Skills

- Conversant with the application of Microsoft Word, Excel, Power Point and Outlook
- Fluent in English and Arabic, and speaks little French.
- Participated in the Evaluation and /or assessment of ESP and EAP programs.
- Translated administrative procedure related to Saudi East Electrical Company
- used LXR test generating battery to write weekly quizzes and semesteral tests
- Used scenario in teaching English
- Taught memo ,E-mail and paragraph writing
- Designed workshops to develop teaching techniques among peers.
- Chaired test marking committees and provided marking guidelines

- worked as a simultaneous interpreter at many conference halls including:
- The National assembly Council Friendship Hall
- Grand Holiday Villa Ministry of Foreign Affairs
- Africa International University Al Salam Rotana
- Banking association conference Hall